

DAR ES SALAAM UNIVERSITY COLLEGE OF EDUCATION (DUCE) UPGRADED PAYMENT PROCEDURES THROUGH ARIS

STUDENTS:

1. Log into your ARIS account:

ACADEMIC REGISTRATION INFORMATION SYSTEM (ARIS)
Academic Year: 2019/20

Home

Welcome to ARIS

The Academic Registration Information System (ARIS) holds all the information relating to students and their studies at the University of Dar es Salaam.

What does ARIS do?

ARIS allows Staff and Students of UDSM to manage their management tasks online. Here is an example of what ARIS can do:

- **Students**
 - Register for Courses online
 - View Course Progress and Results
- **Teaching Staff**
 - View list of Students per Course
 - Publish Course Results
 - Track Students Progress
- **Other**
 - Accommodation Management
 - Payment Management
 - Degree Configuration

ARIS Login

Welcome to ARIS. Please login by entering your details in the form below.

Username:

Password:

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2. Go to -> **MYPAYMENTS** < - link

My Payments

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
No results found.						

3. Go to -> **Create New Payment** <- link

My Payments

+ Create New Payment

#	Control No.	Currency	Expected Amount	Amount Paid	Payment Description	Status
No results found.						

4. Choose the Items you want to pay for , by clicking at the **check boxes** and specify the amount that you wish to Pay: then Click the Button -> **SAVE& Request Control Number** <-

	Item Name	Amount	Currency
<input type="checkbox"/>	Transcript Fee	<input type="text"/>	TZS
<input type="checkbox"/>	Convocation Fee	<input type="text"/>	TZS
<input checked="" type="checkbox"/>	Identity Card	5000	TZS
<input checked="" type="checkbox"/>	Tuition Fees	<input type="text" value="12000"/>	TZS
<input type="checkbox"/>	Students Accomodation Fees	<input type="text"/>	TZS
<input type="checkbox"/>	Students Debtors	<input type="text"/>	TZS
<input type="checkbox"/>	Examination Fee	12000	TZS
<input type="checkbox"/>	Registration Fee	5000	TZS
<input type="checkbox"/>	Application for Provisional result fee	<input type="text"/>	TZS
<input type="checkbox"/>	Graduation fee	<input type="text"/>	TZS
<input type="checkbox"/>	TCU Quality Assurance Fee	20000	TZS
<input type="checkbox"/>	NHIF Students	50400	TZS
<input type="checkbox"/>	DARUSO Clearing Account	5000	TZS

Save & Request Control Number

NOTE: after clicking at -> **SAVE & Request Control Number** <-, then Wait for few Minutes (system is processing for your control Number) **do not initialize another Payment: before you get the first Control number.**

Academic Year: 2019/20 Logged In: Teofrida Mapunda (2019-04-05977)

- Home
- Course Results
- Semester/Year Registration
- Course Registration
- My Accommodation
- My Payments**
- Graduation
- Bank Information
- Change Password
- My Details
- TP Centers Registration

Logout

My Payments

Success!

Please wait, you will receive your payment control number shortly!

Showing 1-1 of 1 item.

#		Control No	Currency	Expected Amount	Amount Paid	Item	Status	Date Paid	
1	Download Invoice	Please wait...	TZS	17,000.00	0.00	Identity Card,Tuition Fees	Not Paid		Cancel

5. Use control number that System has provided after few seconds of **step 4.** to pay for the Items

Academic Year: 2019/20 Logged In: Martha Bujiku (2019-04-00917)

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- Change Password

My Payments

Showing 1-1 of 1 item.

[+ Create New Payment](#)

#		Control No	Currency	Expected Amount	Amount Paid	Item	Status	Date Paid	
1	Download Invoice	994700029669	TZS	17,000.00	0.00	Identity card,Tuition fees	Not Paid		Cancel

Control number

6. You can Go to the **NEAREST CRDB OR NBC BANK** (or to the BANK agent e.g., Fahari Huduma for CRDB) with the control Number and Amount to make Payment

OR

6.1. Payment at the Bank (or Bank agent):

- 6.1.1. Cashier will request for a control Number and the amount:

6.2. Payments by CRDB SIM BANKING OR NBC MOBILE BANKING:

For those with CRDB Sim Banking

Open your Sim Banking by dialling *150*03#

Then chose 9 MALIPO YA SELIKALI

Then chose **1** Ingiza nambari ya EGov (Control Number)

NUMBER YA MALIPO: PUT CONTROL NUMBER YOU OBTAINED IN STEP 5

eg. Reference no 99470XXXXXXXX

If Payments are successfully received by DUCE then System will automatically show that you have paid in your ARIS account and you will receive the SMS that confirms your payment Receipt.

NOTE: *Make sure you have typed the correct amount.* If you have incorrectly typed the amount, you can cancel the bill at step 5 and Repeat the process of requesting a new control Number with a correct Amount.

THANKS

***FINANCE OFFICE
DUCE***

22/05/2020
